

THE MOUNTAINEER MUSIC LEADERSHIP ACADEMY

JUNE 20-24, 2016

RESOURCE GUIDE

RELEASED 11 APRIL 2016

http://music.wvu.edu/special_summer_programs/mountaineer-music-academy

Sponsored by: **fawley Music**

CONTENTS

Sponsor Information	3
Follow Us on Facebook	3
General Format and Information.....	3
ID Badges	3
Mobile Devices and the Remind System.....	4
Housing.....	5
Meals	6
Medical	6
Attire	6
Arrival & Registration	7
Welcome Meeting for Students and Parents	7
Schedule for the Rest of the Week	8
Conclusion of <i>The Academy</i>	9
Appendix A: Contact List.....	10
Appendix B: Campus Map	11
Appendix C: Registration Checklist.....	12
Appendix D: Receipt and Acceptance Form *must be turned in at registration*	13

SPONSOR INFORMATION

Fawley Music Company will be available at the Creative Arts Center on the morning of Monday 20 June and as-needed for emergency instrument repairs and supplies purchases (valve oil, cork grease, etc.). We very much appreciate their sponsorship of *The Mountaineer Music Leadership Academy* and believe you will find them to be a wonderful resource!

Contact Information:

Fawley Music Company
1804 Earl Core Rd.
Morgantown, WV 26505
(304) 292-3351 (local phone)
(800) 734-4932 (toll free phone)
(304) 292-8836 (fax)
info@fawleymusic.com

Store Hours:

Monday - 9:30am - 8:00pm
Tuesday - 9:30am - 5:30pm
Wednesday - 9:30am - 5:30pm
Thursday - 9:30am - 8:00pm
Friday - 9:30am - 5:30pm
Saturday - 9:00am - 5:00pm
Sunday - Closed

FOLLOW US ON FACEBOOK

www.facebook.com/MountaineerMusicLeadershipAcademy



GENERAL FORMAT AND INFORMATION

There are no auditions during *The Academy*, but there may be small, competitive events held throughout the week. Students will also be working with, and in practice positions of leadership over their peers, handling certain tasks as delegated by faculty and staff, receiving constructive criticism from peers and faculty, and participating in discussions, activities, and performance situations. It will most certainly not be a one sided or one dimensional learning experience!

Bring - everyone - required:

- Your instrument
- Water bottle with a closed cap to refill and reuse daily
- Rain gear (umbrella, poncho?)
- Sunblock
 - o DRUM MAJORS: You will be outdoors most mornings and some afternoons.
 - o SECTION LEADERS: You will mostly be indoors, but may work outside as well.
 - o EVERYONE: Walking between locations will be outdoors.

Bring - everyone - optional:

- Spending money for snacks

Bring - Drum Majors - optional:

- Scores to music you will be conducting this season

Bring - Section Leaders - optional:

- Music you will be playing/teaching this season


ID BADGES

For the safety and accountability of everyone involved, upon registration students attending *The Academy* will be provided a lanyard and ID badge. Emergency medical information will be discreetly contained inside this badge as well. This must be worn at all times. A student found not wearing his/her lanyard will receive **one** courtesy reminder. The second time a student is not wearing his/her lanyard, he/she will be sent to the Academy Director to explain him/herself. **The third time a student is not wearing his/her lanyard, he/she will be immediately withdrawn from *The Academy* and sent home with no refunds provided.**

MOBILE DEVICES & THE REMIND SYSTEM

As humans living in a world where mobile technology is increasingly pervasive and a societal norm, the faculty/staff of *The Mountaineer Music Leadership Academy* do not impose wholesale restrictions on possessing or using this technology. In fact, use by our students will be encouraged at times! However, proper use and timing of use are expected, will be discussed as a group, and then handled on an individual basis. Students unable to demonstrate a clear understanding of this proper use and timing will be disciplined accordingly, from a gentle reminder up to and including loss of privileges. It is sincerely hoped this will not be an issue for anyone and we will all enjoy a week without any issues relating to mobile devices, social media, and the like.

All students attending *The Academy* are to subscribe to the free and private Remind system for daily communication via mobile devices. Numbers are not used for marketing. See the explanation below.


Prof. Nichter would like you to join 2016  remind
Mountaineer Music Leadership
Academy!

To receive messages via text, text **@mmla2016** to **81010**. You can opt-out of messages at anytime by replying, 'unsubscribe @mmla2016'.


Trouble using 81010? Try texting **@mmla2016** to **(304) 212-6722** instead.

Or to receive messages via email, send an email to **mmla2016@mail.remind.com**. To unsubscribe, reply with 'unsubscribe' in the subject line.

WHAT IS REMIND AND WHY IS IT SAFE?
Remind is a free, safe, and simple messaging tool that helps teachers share important updates and reminders with students & parents. Subscribe by text, email or using the Remind app. All personal information is kept private. Teachers will never see your phone number, nor will you see theirs.
Visit remind.com to learn more.



*Standard text message rates apply.



HOUSING

Students attending *The Academy* will once again be housed in [Lincoln Hall](#). All rooms are air-conditioned, but the temperatures are determined at a central location that cannot be individually controlled. In most cases, students will be housed two per room. A few single or triple room assignments may be made in rooms that are designed for this purpose. A student may only go to the center lounge on their assigned floor and the designated side of co-ed floors. **Students caught on floors other than the main level, their assigned floor, or the improper side of their assigned floor will be immediately withdrawn from *The Academy* and sent home with no refunds provided.** Bathrooms are shared between rooms with private shower stalls.

Multiple counselors, all of which are fully qualified to perform supervisory responsibilities, will staff each floor. **Lost keys will be replaced at a cost to the student/family of \$50 per key.** There are no refrigerators or microwaves available in the rooms or on the floors. **Parents and other visitors may not visit the upper floors of the dorm except during the announced move-in/move-out slots.** No pets, no weapons, no firecrackers or other similar objects. Charges will be assessed for any alterations to university property.

Unless a student has made a specific roommate request on their application (and if an identical request was made by the corresponding student), students will be housed according to our best determinations. *It is our firm policy that roommates will not be changed.* As students engaging in a mutual and semi-professional endeavor, it is expected that everyone will be capable of interacting appropriately and getting along for the few short days they are together. Students that find themselves incapable of this might do well to question whether they truly possess the qualities inherent to leadership.

Bring:

- Bed sheets large enough for an extra long (81") twin bed (for this reason, we recommend double bed size)
- Blanket of similar or larger size as the sheets
- Pillow and pillowcase
- Towels and washcloths
- Shower supplies (shampoo, soap, flip flops, etc.)
- Other toiletries (toothbrush, toothpaste, deodorant, etc.)
- Alarm clock or smart phone with alarm clock app

Suggested:

- fan to help circulate air (for increased comfort; also helps the efficiency of the air conditioner)

Do not overpack!

- Refrigerators, large audio systems, tvs, gaming systems, etc. are not needed. You will survive, we promise!

Although it is expected that unannounced entry will be extremely rare, it is understood that duly authorized employees of WVU reserve the right to enter a student's room to inspect the premises for lawful purposes such as safety and health of the occupants, maintenance, and assessment of compliance with rules. Advance notice will be given whenever possible.

MEALS

All meals will be served in Café Evansdale located within the Towers of the Evansdale Residential Complex. Meal cards will be provided at registration.

- Breakfast *starting Tuesday; available to students being housed on campus only*
- Lunch and Dinner *all students*

If a student has already notified us of special dietary needs on the HEALTH & EMERGENCY INFORMATION FORM, WVU Dining Services has already been notified of this request. The student should simply let the serving staff know when they go through the serving lines.

If a student has not already notified us of special dietary needs, please immediately notify the Academy Director via e-mail at Chris.Nichter@mail.wvu.edu.

MEDICAL

Medical needs will be handled according to the policies declared and the information you supplied on the HEALTH & EMERGENCY INFORMATION FORM.

If a student takes prescribed medication, they are to bring:

- A. a quantity of medication for the duration + 1 day of their stay
- B. a written prescription that can be filled in the that event medication goes missing (if not needed, this scrip will not be used and will be shredded at the conclusion of *The Academy*)

In summary, and as a reminder:

- Medicine will not be administered by faculty/staff directly to students. Students are responsible for administering their own medicine.
 - If a student is to be authorized to take any medicine, this must be declared on the form.
 - Medicine requiring refrigeration will be accommodated by the senior counselors. Students are responsible for working with the senior counselors to obtain it as needed.
 - In an emergency situation, faculty/staff will obtain treatment in the best interests of the student.
-

ATTIRE

Clothing befitting a relaxed, but professional working environment is expected. **Full torso, short-sleeved shirts** (collared or not) and **knee-length shorts** are necessary. Clothing not acceptable by this standard includes tube tops, short shorts, and open-hole arm shirts. The following summaries additionally clarify appropriate attire for *The Mountaineer Music Leadership Academy*.

Most days:

- comfortable shorts, shirts, shoes
- lace-up athletic shoes for **everyone**; no open-toe, flip flops, or “Five Fingers” style allowed

Swimming:

- coverage-appropriate swimming attire

In the dorm:

- shirt, shorts, shoes/slippers/flip flops; **no one barefoot in the dorm hallways and dining hall**

Final day:

- **everyone** is to wear khaki shorts and *Academy* t-shirt (shirt provided at registration)
-

ARRIVAL & REGISTRATION

CAMPUS PACKAGE

Early Arrival to Morgantown?

A discounted rate is being negotiated with a hotel in the area for those planning to arrive to Morgantown on Sunday. This information will be updated once those arrangements have been made.

Move-In to [Lincoln Hall](#) & Register

Monday, 20 June 2016

Starting promptly at 8:00 am

A one and one-half hour window is provided for moving into the dorm. This is enough time to check-in, receive a key, take your luggage to the room, make your bed, and unpack necessities. Cars may be temporarily parked in the large loop in front of Brooke Tower across Rawley Ave. and in various lots around the area.. You will have time later in the evening to unpack completely.

You should be wearing items according to the “most days” description in the **ATTIRE** section.

Then, go to the Creative Arts Center (CAC) Concert Theatre for the welcome meeting. This begins at 10 am. **To get to the CAC, you may likely use Evansdale Dr. as a direct route even though signage says it's not a thru way/only for state vehicles.** We anticipate the traffic gates on Evansdale Dr. should be up in order to permit passage all summer long due to ongoing construction around the Evansdale campus.

Parking will be permitted in the front lot of the CAC for this meeting, however **students living on campus are NOT to leave cars in this or any lot overnight or they will be ticketed.**

COMMUTER PACKAGE

Register

Monday, 20 June 2016

9:30 am

Creative Arts Center Lobby

You should be wearing items according to the “most days” description in the **ATTIRE** section. Then, go into the Concert Theatre for the welcome meeting. This begins at 10 am. Parking will be permitted on a daily basis in the front lot of the CAC. Cars may NOT be left overnight.

WELCOME MEETING FOR STUDENTS AND PARENTS

A welcome meeting will be held in the Concert Theatre of the Creative Arts Center (CAC) from 10 am to approximately 11 am. Parents are invited to attend. Parking will be permitted in the front lot of the CAC.

No parent visitations are permitted following the conclusion of the opening meeting until the Friday move-out. Remember that students may not leave campus for any reason once they arrive, special circumstances discussed with the Academy Director and accompanied by faculty/staff excepted.

SCHEDULE FOR THE REST OF THE WEEK

An itemized schedule for each day of *The Academy* will be provided to students at registration.

Generally, days will begin with breakfast for those in the dorms, a motivation/leadership clinic*, break-out sessions based on Drum Major/Section Leader emphasis, lunch, a motivation/leadership clinic after lunch, more afternoon break-out sessions, electives based on specific interests (ex. marching band leadership and instruction), dinner, an evening motivation/leadership clinic, dismissal**, and sessions with counselors for those in the dorms before lights out.

* *commuter students must arrive in time for the morning motivation clinic*

** *following dismissal, commuter students are released and campus students go to their floors*

As this is a workshop and not a vacation, so-called “free time” is not scheduled. However, some activities of a recreational nature, but still constructed around the themes of music, leadership, and musical leadership, will occur as part of the daily work regimen.

Once they arrive, students (commuters, in particular) **may not leave campus for doctor and dentist appointments, employment, meals off campus, etc.** Generally, students will travel in large groups from place to place. **No one** is to ever move about the campus unattended by faculty/staff. At no time should a student get into the private vehicle of another person.

A SAMPLE DAILY SCHEDULE

7-7:30 am	Breakfast *campus package only*
8-9 am	Group Sessions #1 *commuter students must attend*
9-11:30 am	Breakout Sessions #1
12-1 pm	Lunch
1:30 - 4:30 pm	Breakout Sessions #2 and Electives
5-6 pm	Dinner
6:15 - 7:30 pm	Group Sessions #2
7:45 - 9 pm	Floor Sessions *campus package only; commuters dismissed*
9-10 pm	In rooms, doors closed
10 pm	Lights Out

SWIMMING

All students will receive one afternoon's use (day TBA) of the WVU Student Recreation Center pool. Those that do not want to swim will have an alternate activity in the Rec Center to attend.

No food or drinks in the WVU Rec Center except for water.

Individuals are to wear non-marking tennis shoes in the building. No bare feet are permitted except in the locker room and on the pool deck, but flip flops or similar are strongly recommended.

Swimmers must provide their own towel and are strongly encouraged to bring a lock for a locker. Lockers 1-50 in the locker rooms are the day-use lockers for storage of personal items.

All swimsuits must have a liner. The following are not considered swimsuits: mesh shorts, cut-off pants, or underclothing of any type.

Inflatable devices and/or swimming aids are not permitted in the pool area, i.e. armbands, suits with flotation, toys, etc. No personal items should be carried on the pool deck. The WVU Student Recreation Center and The Mountaineer Music Leadership Academy are not responsible for lost or stolen items.

CONCLUSION OF THE ACADEMY

On Friday, June 24, students will continue training and reviewing in the morning. Following lunch, parents/guardians should be ready to assist students in moving out of Lincoln Hall beginning promptly at 12:30 pm. One hour is provided for move-out. Everything should be emptied out of Lincoln Hall at this time. Reentry later will not be possible.

During the move-out described above, Commuter students will assist with the process.

At 1:30 pm, everyone should go to the Creative Arts Center (CAC). Students will meet with the faculty one final time; parents will also have their own session with some of our faculty. At 3:00 pm, a series of final 'performances'/presentations will be given in the Concert Theatre. By 4:00 pm, *The Academy* will conclude and all will be dismissed.

APPENDIX A

Contact List

Academy Main Office
WVU Band Office, Suite 218, Creative Arts Center
304-293-3097
Mr. Brad Luna, Academy Administrative Associate

Professor Christopher Nichter, Academy Director
304-293-4389

School of Music Office
416A, Creative Arts Center
304-293-5511
Ms. Jodie Lewis, Administrative Associate

Dean's Office
308A, Creative Arts Center
304-293-4841
Ms. Theresa Rhodes, Senior Administrative Associate
Ms. Katie Roberto, Administrative Associate

Lincoln Hall, main desk
304-293-6170
Ms. Kay Martin, Main Desk Secretary

WVU Police (non-emergency)
304-293-COPS

Emergency
9 1 1

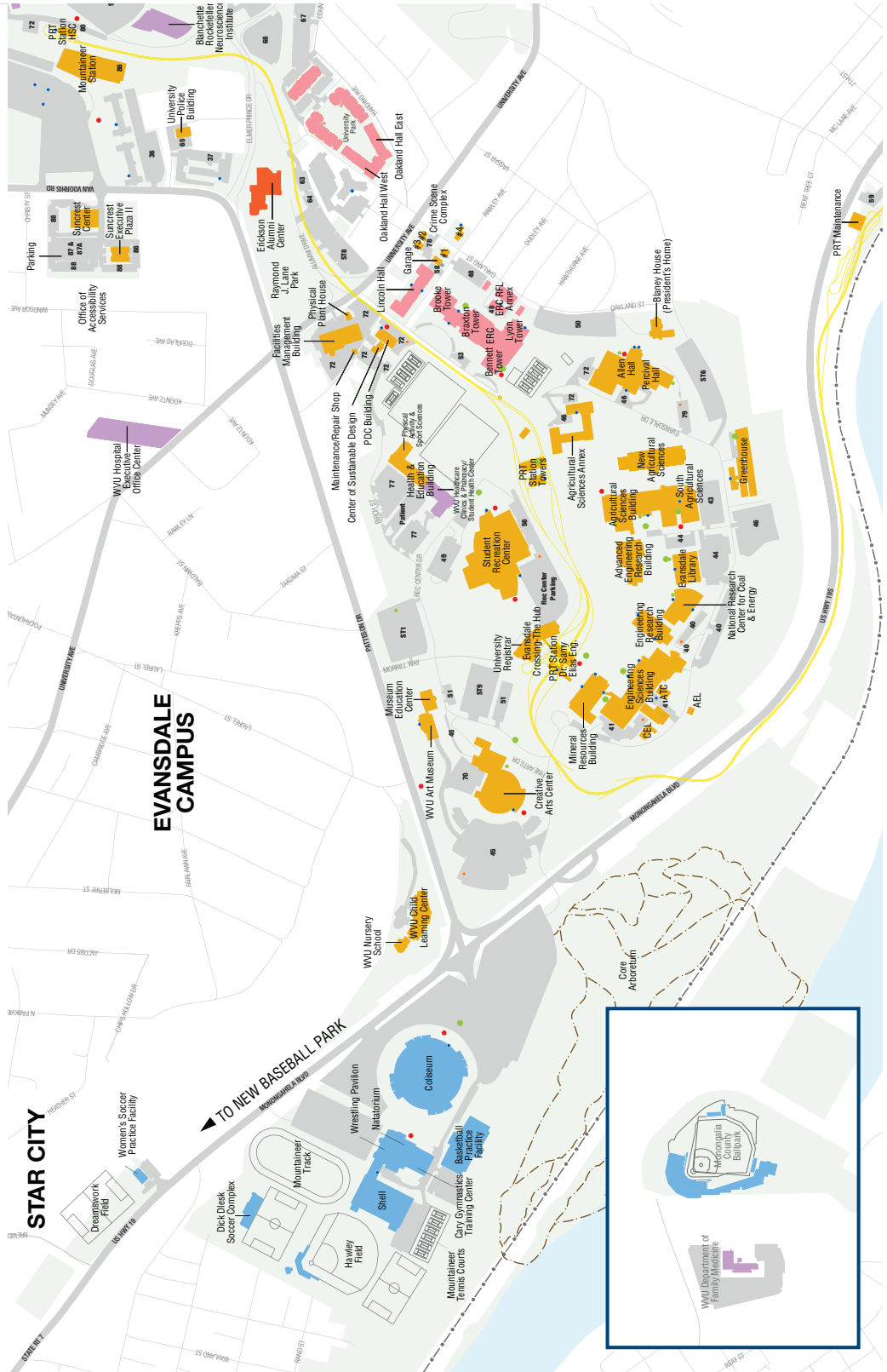
APPENDIX B

Map: West Virginia University - Evsdale Campus

WEST VIRGINIA UNIVERSITY CAMPUSES MAP

West Virginia University Campus Map Legend

- WVU Campus Property
- WVU Building
- WVU Proposed Building
- WVU Housing
- WVU Health Sciences Center
- WVU Athletic Facility
- Bicycle Rack Locations
- Public Parking
- Rail Station
- Hospital Emergency Room
- Emergency Phones
- Accessible Entrance
- Alumni Center
- WVU Lease Facility
- WVU PRT Station
- WVU Parking Lots and Buildings
- Motorcycle Parking Locations
- ZipCar Locations



APPENDIX C

Registration Checklist

The following should be mailed back to the MMLA office in advance of registration:

- completed Health & Emergency Contact form
- completed Media Release form

Both of the above forms were mailed to you with your “welcome” letter upon our receipt of your application. Copies are available on [The Academy](#) website.

The following must be turned-in at registration:

- completed Receipt and Acceptance form (Appendix D in *Resource Guide*)
- any paperwork listed in the section above that was not mailed to us in advance

If student takes prescribed medication:

- enough medication for the duration of the MMLA + 1 day
- a written, unfilled prescription that can be filled in the that event medication goes missing

APPENDIX D

Resource Guide Receipt and Acceptance of Terms

PRINT, COMPLETE, AND TURN-IN AT REGISTRATION

“Having received a copy of the current Resource Guide for *The Mountaineer Music Leadership Academy*, we understand and accept all of the policies contained within it.”

Student Signature

Date

Student Printed Name

Parent/Guardian Signature

Date

Parent/Guardian Printed Name

Additional Parent/Guardian Signature

Date

Additional Parent/Guardian Printed Name