WVU Community Music Program

FALL 2017 Registration Form

(Term officially begins August 28, 2017 for 13 weeks)

✔ **Registration & payment for term lessons/classes indicates acceptance of program policies and procedures as outlined on the website: music.wvu.edu/cmp**

❖**Complete a separate form for each registration** Full Payment, plus a non-refundable $10.00 processing fee per each term registration, is required at the time of registration

STUDENT NAME _____ Age ☐SR(60+) ☐A(18-59) ☐Y(U18)

Class Name: _____ Day _____ Time _____

OR

Private Lesson instrument: _____ Name of Preferred Instructor (for private lessons only) _____

Classification Tier of Instructor Preferred (for private lessons only): ☐Associate ☐Senior ☐Artist ☐WVU Faculty

Contact Information

Address _____

City _____ State _____ Zip _____

Principal Phone _____ Phone 2 _____

Email Address _____ (email addresses are used for CMP mails only)

PARENT/GUARDIAN NAME (if student is under the age of 18) _____

I give WVU permission to reproduce photos or video images in which I or my child appears ☐**Yes** ☐**No**

For Billing and Fee questions: karen.taddie@mail.wvu.edu or call 304-293-6946

- PRIVATE lessons of 45 & 60 minute lengths carry an already-built-in discount, approximately 5%, beyond the first half-hour.
- TERM tuitions carry an already-built-in discount, approximately 1%, off 'per lesson' cost.
- SR 10% discount-Senior citizens (age 60 and up) may subtract a 10% discount off base cost only. Not off Processing Fee.
- MULTI 5% discount-Clients may subtract 5% discounts on multiple family members/classes/ instruments registrations beyond the first registration. Discounts will only be applied after the MOST EXPENSIVE of classes/lessons is determined, listed, and paid at full cost.
- CCA/CMP 10%-A 10% discount is also available to CommMusPgm faculty, CollCreativeArts faculty & staff, as determined by the CMP Coordinator.

13week Term Chart

Level of Teacher		30 mins.	45 mins.	60 mins.
WVU Music Faculty	per	69.38	102.52	135.67
Artist Teacher	term	$346.00	$511.00	$676.00
	per	26.84	39.66	52.48
Senior Teacher	term	$314.00	$463.00	$613.00
	per	24.33	35.95	47.57
Associate Teacher	term	$232.00	$343.00	$453.00
	per	18.01	26.61	35.21

- Full Payment, plus the $10.00 processing fee per each registration, is required at the time of registration, for both new and returning students. A payment schedule may be arranged for an additional $10.00 fee. A $15.00 late fee will be applied to delinquent payments that arrive late after any scheduled/contracted

OPTION 1: Cost of **Class**** **OR**

OPTION 2: **Private*** 13 lessons term **OR**

OPTION 3: Cost **per** pvt lessn _____

multiplied by _____ (number) lessons =

☐30min ☐45min ☐60min

Less (-) Discount if applicable
(Read discount policy before applying)

Plus (+) Term Processing Fee (not optional) $10.00

Plus (+) Additional if applicable:

- Books, rentals, etc
- A payment plan may be arranged for an additional $10.00 fee.
- A $15.00 late fee will apply to any payments that arrive late, after the

TOTAL DUE $

☐Check # _____ for $ _____ enclosed (payable to **West Virginia University**) **OR** ☐Cash $ _____

OR

☐MasterCard ☐Visa Card ☐Discover Card Cardholder Signature: _____

NOTE: Credit/Debit Payments cannot be accepted through fax or email. Please phone in, stop in, or use the US Postal system

Number: _____ Exp. Date: _____ IVC code: _____

Please return completed form to: Community Music Program-WVU / 410A Creative Arts Center / PO Box 6111 / Morgantown WV 26506-6111
OR Fax to: 304-293-7491